

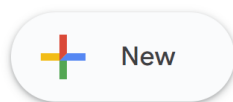
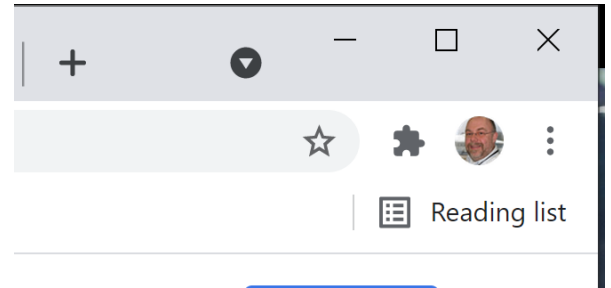
Accessing Google Drive

In your browser's address bar type:

<https://drive.google.com/>

You will need to log in to your Google account if you are not already.

If you are using Chrome as your web browser you will see your profile picture top right, to show you are logged in.

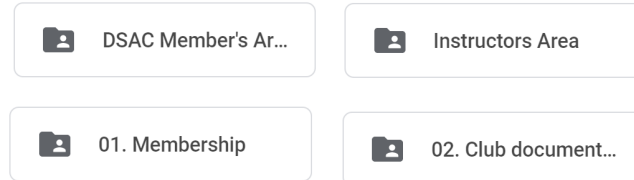


- My Drive
- Computers
- Shared with me
- Recent
- Starred
- Bin

Select "Shared with me"
This will show you all the folders and documents that have been shared with you.

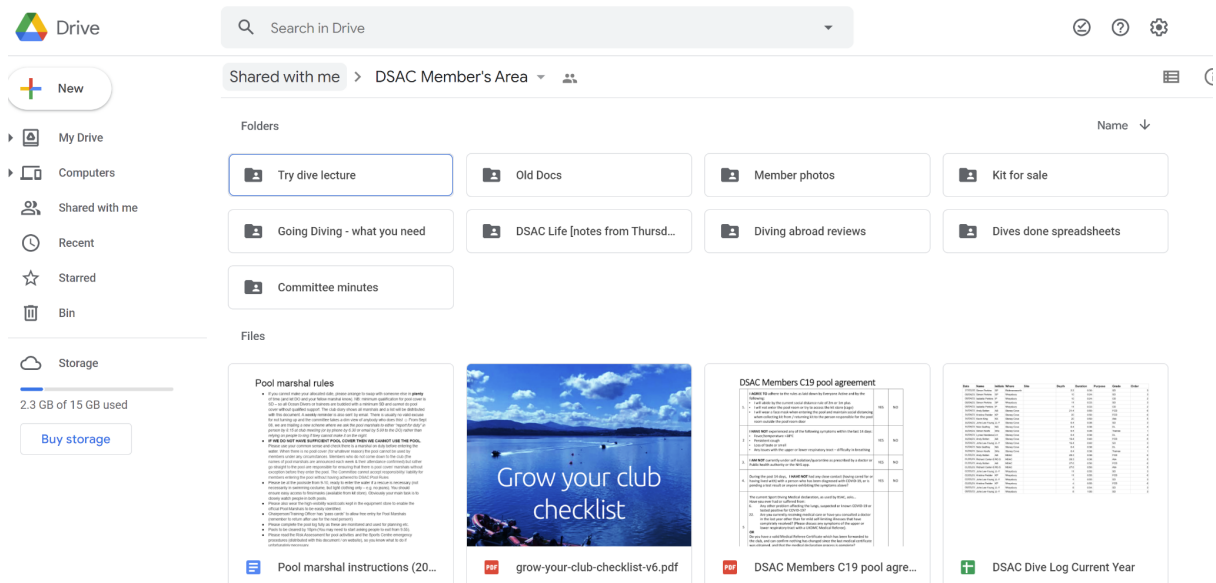
Shared with me

Folders



Files

As a member you will have access to the DSAC Members Area, so double click on it. You will then see:



As a member, you have permission to create and edit content.